

Ellen Reilly, Esq.

120 Boon Drive • Port Jefferson, New York 11777

Phone: (631) 928-1111 Email: Ereilly@sample.com

COMPLIANCE OFFICER | SENIOR CORPORATE COUNSEL

New Jersey Bar Admission

Senior level attorney with a unique blend of consultative and in-house counsel/compliance experience. Established notoriety as Corporate Integrity Expert. Strong working knowledge of healthcare industry laws and regulations including Anti-kickback Laws, Product Liability, False Claim Acts, FDA and CMS Rules/Regulations. Accomplished in writing policies/procedures, corporate codes of conduct and clearly communicating same to all levels of personnel. Adept at instituting corporate compliance programs, identifying risk areas and gaining key stakeholders' alliance to achieve a favorable end product. Exceptional interpersonal skills with a natural ability to build rapport and establish trust with clients, management and co-workers. Recognized expertise in:

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|--------------------------------|----------------------------|-----------------------------------|
| ➤ Regulatory Compliance | ➤ Change Management | ➤ Compliance Training |
| ➤ OIG Compliance | ➤ Streamlining/Engineering | ➤ Policy/Procedure Development |
| ➤ Proposal Development | ➤ Staff Management | ➤ Policy/Procedure Implementation |
| ➤ Advertising/Promotion Review | ➤ Staff Development | |
| | ➤ Internal Investigations | |

Computer skills: Proficient in Microsoft Word, Outlook, PowerPoint, Excel. Grants/Request Management Systems and Compliance Training software.

CAREER HISTORY

Contract Attorney

Present

Successfully procured several consulting assignments for start up and established corporate clients.

- Rewrite policies/procedures and reengineering processes.
- Establish Corporate Compliance Program, Code of Ethics and conduct compliance training for sales force.
- Assess and identify client needs and provide sound and efficient problem resolution.
- Ensure that projects are delivered expeditiously and under budget.
- Engage clients with notable expertise, establishing rapport and earning trust.
- Clearly communicate project goals, objectives and strategies to all levels of personnel including researchers, sales/marketing, non-lawyers, support and management.
- Mentor a variety of staff members to develop confidence, improve problem-resolution skills and to propel career advancement.

ALLEGHENY PARTNERS, Freehold, NJ

2007-2009

Allegheny Partners is a management consulting firm helping companies with their compliance, finance, sales and marketing processes.

Compliance Manager

Recruited by Allegheny for subject matter expertise in Corporate Compliance, servicing small and large companies. Provided interpretation, management consulting and advice in areas related to grants, state law requirements and advertising/promotional review.

- Operated as Ad-hoc Compliance Officer at small company.
- Integral part of consulting team challenged to identify project scope, resources for clients and consultants, deliver presentations under attorney client privilege to direct client and senior management, communicate to senior management findings and recommend course of action.
- Collaborated with clients to assess direction, establish vision and implement action plan towards change. Developed compliance tools, code of ethics and branded corporate compliance programs.

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CAREER HISTORY CONTINUED...

AMGEN INC., Thousand Oaks, CA

2004-2007

Amgen is an international biotechnology and the world's largest independent biotech firm.

Director, Compliance

2006-2007

Manager, Compliance

2004-2006

Recruited by Amgen to establish compliance department and implement corporate integrity agreement (CIA), reporting to the VP of Compliance. Responsibilities increased to support US sales and marketing teams and further acknowledged for exemplary performance with promotion, supporting business heads (Corporate Medical Directors) globally.

- Implemented first year corporate integrity agreements and IRO (Internal Review Organization) without findings and diligently filed annual report.
- Worked in tandem with senior management to brand company corporate compliance program.
- Reviewed and approved final promotional materials prior to FDA submission, ensuring accuracy and content propriety.
- Advised and aided Medical Directors in the development of medical plans, quantifying research, publications, medical education grants, pharmacoeconomics, Phase IV trials and contracts.
- Served on Direct to Consumer Advertising Review Committee to assess palpability of potential advertisements to consumers. Reviewed storyboards, provided input and recommendations to Advertising department.
- Reviewed, updated and negotiated speaker and consulting agreements.
- Delivered required training programs by developing/conducting live training, creating online training programs, creating CD-ROM and collaborating with Software Company to launch training.

RX ADVISORS, INC., Cherry Hill, NJ

2003-2004

RX Advisors, Inc. is a small, healthcare professional services organization providing assurance, advisory and tax services to Health Industries leaders.

Senior Associate, Healthcare Consulting Group

An integral member of cross-functional team reporting to Partners within Healthcare Consulting Group during government investigation. Served as advisor to clients during investigation process and liaised with government representatives.

- Assisted process by identifying gaps, recommending corrective action and implementing corrective action plan.
- Investigated Sales and Marketing practices including on/off label requests for information.
- Gathered market research regarding perception of company during investigation by proactively surveying all sales and marketing personnel.
- Assessed need and developed strategy to ensure sales force awareness of regulatory environment/compliance and presented recommendations to senior management.

EDUCATION, AWARDS AND RECOGNITION

Juris Doctor, Law School, **Hofstra University**, Hempstead, NY

Masters of Public Policy, **George Washington University**, Washington, DC

Bachelor of Arts, Social Science, **New York University**, New York, NY